

<b>COUNCIL</b>	AGENDA ITEM No. 10
<b>28 JULY 2021</b>	PUBLIC REPORT

## **RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING**

### **1. CABINET MEETING HELD ON 21 JUNE 2021**

#### **i. Peterborough Housing Revenue Account**

Cabinet considered the report and **RESOLVED** to:

1. Agree to set up a Housing Revenue Account (HRA) subject to approval of the HRA Business Plan to be presented to Cabinet in October 2021
2. Agree a minimum stock portfolio target of 1,200 properties by 31 March 2032 (10 Years) with an ambition to supply 2,000 properties by the same date.
3. Approve and adopt the HRA Business Model attached at Appendix A
4. Approve and adopt the following key documents, which are attached as Appendix B to D:
  - a. Secure Tenancy Agreement (Appendix B)
  - b. Rent Setting Policy (Appendix C)
  - c. Asset Management Plan (Appendix D)
5. Delegate authority to approve operational policy documents related to the HRA to the Assistant Director of Housing in consultation with the lead Cabinet Member for Housing.
6. Approve the allocation of funding from reserves to cover the setup costs to a total of £556k in 2021/22 subject to internal governance and approval by Council's s151 officer.

#### **ii. Amendment to Arrangements with Empower**

Cabinet considered the report and **RESOLVED** to:

1. Approve the recommendation from the Insolvency Advisor, Teneo Restructuring Ltd to take control of the assets of ECSP1.
2. Delegate authority to the Corporate Director Resources and Director of Law and Governance to agree the financial and legal arrangements necessary to give effect to item 1 above.
3. Approve the write off of the outstanding invoices raised on ECSP1 using the additional provision set aside for this purpose.

#### **iii. Budget Monitoring Report Final Outturn 2020/21**

Cabinet considered the report and **RESOLVED** to:

1. Note the final outturn position for 2020/21 (subject to finalisation of the statutory statement of accounts) of a £3.975m underspend on the Council's revenue budget.
2. Note the reserves position outlined in section 7, which includes a contribution to the capacity building reserve of £3.975m, resulting from the underspend highlighted in the revenue outturn report in Appendix A.
3. Note the implications of the COVID-19 pandemic on the Council's Financial position, as outlined within section 5.

4. Note the outturn spending of £56.8m in the Council's capital programme in 2020/21 outlined in section 9.
5. Note the performance against the prudential indicators outlined in Appendix C.
6. Note the performance on the payment of creditors, collection performance for debtors, local taxation and benefit overpayments outlined in Appendix D.

## 2. CABINET MEETING HELD ON 12 JULY 2021

### i. **Cambridgeshire and Peterborough Minerals and Waste Local Development Document (Version for Adoption)**

Cabinet considered the report and **RESOLVED** to:

1. Note the conclusions of the independent Inspector who was appointed to examine the submitted Cambridgeshire and Peterborough Minerals and Waste Local Plan (see Appendix A);
2. Subject to recommendation 6, recommend to Council the adoption of the Cambridgeshire and Peterborough Minerals and Waste Local Plan as set out in Appendix B, which incorporates modifications as recommended by the Inspector (Inspector 'Main Modifications' as found at the end of Appendix A) and other minor editorial modifications ('Additional Modifications' – see Appendix C);
3. Note that should Council adopt the Minerals and Waste Local Plan, the following council documents are revoked and must no longer be used for decision making:
  - Minerals and Waste Core Strategy (2011)
  - Minerals and Waste Site Specific Proposals (2012)
4. Subject to recommendation 2, recommend that Council endorses that the Peterborough 'Policies Map' be updated in accordance with Appendix D;
5. Subject to recommendation 2, agree to revoke the following two Supplementary Planning Documents (SPDs) for decision making in Peterborough, but with such revocation only taking effect from the same date that the new Minerals and Waste Local Plan is adopted:
  - Location and Design of Waste Management Facilities Supplementary Planning Document (2011)
  - RECAP Waste Management Design Guide Supplementary Planning Document (2012)
6. Recommend to Council that recommendation 2 only comes into effect if Cambridgeshire County Council has already agreed to adopt the Local Plan (which it is scheduled to do so on 20 July 2021); or, if that agreement is not yet achieved by Cambridgeshire County Council, recommendation 2 comes into effect from the date that Cambridgeshire County Council does agree to adopt the Plan. If Cambridgeshire County Council agree not to adopt the Plan, then recommendations 2-5 become null and void.
7. Delegate to the Head of Sustainable Growth Strategy, in consultation with colleagues at Cambridgeshire County Council, to make any minor presentational or typographical errors to the documents referred in this item, prior to their publication.

### ii. **Making of Glinton Neighbourhood Development Plan and Barnack Neighbourhood Development Plan Following Successful Referendum Outcomes**

Cabinet considered the report and **RESOLVED** to:

1. Note the outcome of the Referendum on the Glinton Neighbourhood Plan, which took place on 6 May 2021: the outcome being 466 votes in favour of the Glinton Neighbourhood Plan, versus 62 votes against the Neighbourhood Plan.
2. Recommend to Full Council that the Glinton Neighbourhood Plan, as set out at Appendix A, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within the Glinton Neighbourhood Area (the Glinton Neighbourhood Area is the same area as Glinton Parish).

3. Notes the outcome of the Referendum on the Barnack Neighbourhood Plan, which took place on 1 July 2021: the outcome being 175 votes in favour of the Barnack Neighbourhood Plan, versus 20 votes against the Neighbourhood Plan.
4. Recommend to Full Council that the Barnack Neighbourhood Plan, as set out at Appendix B, be 'made' (which means to all intents and purposes 'adopted') and thereby form part of the Development Plan for Peterborough for the purpose of making decisions on relevant planning applications within the Barnack Neighbourhood Area (the Barnack Neighbourhood Area is the same area as Barnack Parish minus the part of Burghley Park that falls within the parish).

### iii. **Cycling and Walking Member Working Group Recommendations**

Cabinet considered the report and **RESOLVED** to:

1. Select the Thorpe Wood on-road cycleway project for implementation, to widen the road and to create a bi-directional cycle lane from the footbridge to the business park.
2. Continue with the School Streets programme where it was safe and appropriate to implement.
3. Establish a new permanent Cycling and Walking Member Working Group and approve the draft terms of reference (Appendix 1), subject to the amendment of paragraph 7 to read:

"Five Member representatives, or another number as determined by the Leader of the Council, are invited to sit on the Working Group. The political balance of the working group will be reflective of the political proportionality of the Council. Substitutes are permitted. The Chair of the Working Group will be agreed at the first meeting of the group. Appropriate officers will attend meetings of the Working Group."

### iv. **Update to Climate Change Working Group's Terms of Reference**

Cabinet considered the report and **RESOLVED** to approve the updated terms of reference for the climate change working group (Appendix 1), subject to the amendment of paragraph 8 to read:

"Five Member representatives, or another number as determined by the Leader of the Council, are invited to sit on the Working Group. The political balance of the working group will be reflective of the political proportionality of the Council. Substitutes are permitted. The Chair of the Working Group will be agreed at the first meeting of the group. Appropriate officers will attend meetings of the Working Group."

### v. **Budget Control Report May 2021**

Cabinet considered the report and **RESOLVED** to note:

1. The budgetary control position for 2021/22 at 31 May 2021 is a forecast overspend of £3.701m against budget.
2. The additional funding, costs, and activity associated with the Covid-19 (C-19) pandemic, as outlined in section 4.
3. The key variance analysis and explanations are contained in Appendix A.

### 3. **CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

### 4. **SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS**

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have been invoked once:

- COVID-19 Local Support Grant – Summer Holiday Support – JUL21/CMDN/21**  
 With the approval of the Chair of the Children and Education Scrutiny Committee, the urgency and special urgency procedures have been invoked to suspend the requirement to publish the decision on the forward plan for 28 days and the requirement to publish for a 5-day consideration period. These procedures have been invoked due to the need to get the grant out to parents for the start of the summer holidays.

## 5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Leader of the Council  Cllr Fitzgerald  15/06/2021	JUN21/CMDN/07	<b>Appointments and Nominations To Outside Bodies</b>  The Cabinet Member approved: <ol style="list-style-type: none"> <li>The appointments to outside bodies as set out in Appendix 1; and</li> <li>The nominations to outside bodies as set out in Appendix 2.</li> </ol>
Cabinet Member for Children's Services, Education, Skills and the University  Cllr Ayres  24/06/2021	JUN21/CMDN/11	<b>Award of Contract for construction works at Barnack Church of England (voluntary Controlled) Primary school</b>  The Cabinet Member: <ol style="list-style-type: none"> <li>Authorised the award of the contract to Borrass Construction Limited for the sum of £716,595.23 relating to the construction works at Barnack Church of England (Voluntary Controlled) primary school following a mini competition against an existing CCC Minor Works Framework Lot 3.</li> <li>Authorised the Head of Legal Services or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter, including the JCT Intermediate building contract.</li> </ol>
Cabinet Member for Adult Social Care, Health and Public Health  Cllr Walsh  28/06/2021	JUN21/CMDN/12	<b>COVID-19 testing - continued delegation of function to Cambridgeshire County Council</b>  The Cabinet Member: <ol style="list-style-type: none"> <li>Authorised the continued delegation of authority to Cambridgeshire County Council (CCC) to act as lead local authority in covid-19 testing, including delivering community lateral flow testing and commissioning the COVID-19 Urgent and Surge</li> </ol>

		Community Swabbing Service across Peterborough and Cambridgeshire and for delivery of the function of the service, which shall include the associated transfer of funding to CCC from 18 July 2021 until 31 March 2022, with the option to extend the delegation for a further period of 12 months until 31 March 2023 . CCC shall enter into contract with the supplier for the delivery of this service.
Cabinet Member for Adult Social Care, Health and Public Health  Cllr Walsh  06/07/2021	JUN21/CMDN/13	<b>Mental Health Section 75 Partnership Agreement</b>  The Cabinet Member approved the amendment to the Mental Health Section 75 Partnership Agreement to revise the term of the agreement to a maximum period of 4 years commencing 1st April 2021 for a maximum value of £5.65M
Cabinet Member for Adult Social Care, Health and Public Health  Cllr Walsh  07/07/2021	JUL21/CMDN/14	<b>Better Care Fund 2020/21 - Section 75</b>  The Cabinet Member:  1. Authorised amendments to the existing Section 75 Agreement with the NHS Cambridgeshire and Peterborough Clinical Commissioning Group relating to the commissioning of health and social care services to reflect key changes to the Better Care Fund in 2020/21; and  2. Authorised the Corporate Director of People and Communities, in consultation with the Director of Governance and subject to the officer delegations set out in the constitution, to agree further changes to the Section 75 Agreement as required.
Cabinet Member for Strategic Planning and Commercial Strategy and Investments  Cllr Hiller  12/07/2021	JUL21/CMDN/15	<b>To Approve the Safety Fencing Programme of Works for 2021/2022, 2022/2023, 2023/2024</b>  The Cabinet Member:  1. Authorised the issue of the following work packages to Milestone Infrastructure Services under the Council's existing Peterborough Highway Services Contract. <ul style="list-style-type: none"> <li>• Safety fencing works in 2021/2022, works package value not to exceed the available budget of £2.057m including £0.657m slipped from 2020/21</li> <li>• Safety Fencing works in 2022/2023, works package value not to exceed the available budget of £1.4m</li> <li>• Safety Fencing works in 2023/2024, works package value not to exceed the available budget of £1.4m</li> </ul>

		<p>2. Authorised the Executive Director, Place and Economy, to vary the value of the works order when required, subject to;</p> <ul style="list-style-type: none"> <li>(i) available budget being in place.</li> <li>(ii) the reason for the variation is for genuinely unforeseen reasons leading to fundamental changes in the project plan and target cost, and that such details along with a breakdown of where costs have been varied shall be made available in full on request.</li> <li>(iii) the total sum of each variation not exceeding £50,000; and (iii) the combined value of the works order and any authorised variation(s) do not exceed the annual budgets advised above. Order variations in excess of £50,000 are to be made in consultation with the council's Internal Audit and Finance Teams.</li> </ul> <p>3. Authorised the Executive Director, Place and Economy, to vary the scope of the order when required to cover other related highway works subject to the limits imposed by items 2 and 3 above and with the approval of the Executive Director of Resources.'</p>
<p>Cabinet Member for Children's Services, Education, Skills and the University, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Cllr Ayres and Cllr Allen</p> <p>13/07/2021</p>	<p>JUL21/CMDN/21</p>	<p><b>COVID-19 Local Support Grant – Summer Holiday Support</b></p> <p>The Cabinet Member for Children's Services, Education, Skills and the University and the Cabinet Member for Housing, Culture and Communities:</p> <ul style="list-style-type: none"> <li>1. Agreed the contract exemption is approved for the sum of up to £699k to provide supermarket vouchers in time for the first voucher to be distributed on the 23<sup>rd</sup> July.</li> <li>2. Agreed to the proposed approach to the distribution and criteria to award the vouchers as outlined in this report.</li> <li>3. Agreed to enter into a contract with Wonde (Furlong House, 2 Kings Court, Newmarket, CB8 7SG) for the period 17<sup>TH</sup> July to 1<sup>st</sup> September for a value of up to £699k.</li> <li>4. Agreed the allocation of the remaining funding to support families in Peterborough via our City Hub arrangements, and</li> <li>5. Delegated authority to the Executive Director: People and Communities to effect the matters referred to above.</li> </ul>